



FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES
In-Person Meeting – Located at the Department of Social Services
December 12, 2022, 2pm to 4pm

LMB Members:

FC Workforce Services– Latrice Lewis- **Chair**
FC Local Behavioral Health Authority – Jay
Hessler – **Vice Chair**
Asian American Center of Frederick – Toni
Shindlecker
Children of Incarcerated Parents Partnership
(COIPP) – Pat Rosensteel
Housing Authority of Frederick – Ann Ryan
Community Engagement & Consultation Group
Inc. – Anita Mwalui
Family Partnership – Barbara May
FC Citizens Services Division – Christine
Cambareri Kay
FC Citizens Services Division – Leslie Barnes-
Keating
FC Dept. of Social Services – Debbie Marini
FC Finance – Marie Berg
FC Health Department – Miriam Dobson
FC Public Schools – Dana Falls
Frederick Community College – Shemica
Sheppard
Private Citizen – Ralph Hertges
Seton Center – Sister Martha Beaudoin

LMB Staff:

FC Office for Children & Families – Shelly Toms
FC Office for Children & Families – Sarah Ford

FC Office for Children & Families – Leshia
Chandler
FC Office for Children & Families – Jennifer
Barker-Frey
FC Office for Children & Families – Pilar Olivo

Community Members:

Advanced Behavioral Health – Amanda Pinchot
Advanced Behavioral Health – Vera Kurdian
Asian American Center of Frederick – Marc
Miller
Asian American Center of Frederick – Stephen
Norris
City Division of Human Services – Ericka
Rohrbaugh
COIPP – Cathy Anderson
COIPP – Shari Ostrow Scher
Family Partnership - Kerry Fair
Mental Health Association – Shannon Wagner
NAACP – Willie Mahone
Phoenix Recovery Academy – Jessica Nicholson
Private Citizen – Alexa Herzog
Private Citizen – Sara View
SHIP – Page Galloway
Centro Hispano – Maria Shuck
YMCA Head Start – Colleen Guardia
YMCA Head Start – Stacy Wantz

- **Commence** – 2:02pm
- **Introductions** – Shelly Toms called the meeting to order, and Latrice Lewis started introductions of attendees.
- **Approval of Minutes** – Updated minutes for 7.25.22, 8.18.22, and 9.26.22 were approved, by vote, with a motion from Pat Rosensteel and seconded by Miriam Dobson. Unanimous.
- **Community Planning – Prioritization Process with Jennifer Duncan, Clear Impact.**

Presentation Link: <https://www.frederickcountymd.gov/DocumentCenter/View/342241/Frederick-County-Office-for-Children-and-Families-Slide-Deck-12922>

Jennifer Duncan introduced herself and explained the prioritization process. Each Local Management Board (LMB) in the State of Maryland, funded through the Governor's Office of Crime

Prevention, Youth, and Victim Services (GOCYPVS) completes a community plan every three years. The purpose of this meeting is to discuss the findings of community information through the community survey, review of local needs assessments, and disaggregated data reports to prioritize the results and indicators for the Community Plan. The LMB then will vote for the prioritization of the results and indicators.

The following data reports and information were used to determine top community results and indicators:

- Community Health Needs Assessment published in May 2022 by the Frederick County Health Care Coalition in collaboration with Frederick County Health Department and Frederick Health Hospital.
- Frederick County Human Needs Assessment: Update to the 2018 Report published in June 2022 by The Community Foundations of Frederick County.
- Frederick County ALICE (Asset Limited, Income Constrained, Employed) Report published in 2020 by the United Way.
- ALICE in Focus/United for ALICE data tool (Frederick County) published in 2019 by the United Way.
- Community Survey – Direct information/response from the community that either live, work, and/or go to school in Frederick County.
- Child Well-being indicators for Frederick County

Jennifer led the group through the review of the results and indicators that met two or more criteria. Then the group was asked to break into small groups to discuss the prioritization of the results and then the indicators. Each group then shared their prioritized results and indicators, and the board completed a final vote based on group and individual “dot voting”.

VOTE: Motion to add a 4th Result to the existing 3 choices. Adding result: Youth Have Opportunities for Employment or Career Readiness. Indicator: Youth Disconnection Rate.

1st: Dana Falls

2nd: Barbara May

Unanimous.

VOTE: Motion for moving forward with the 4 priorities (as listed below) as decided by the majority of the group.

1st: Barbara May

2nd: Toni Shindlecker

Unanimous.

Vote in Order of Priority:

1. Families are Economically Stable: Percent of Families ALICE and Below
2. Communities are Safe for Children, Youth, and Families: Child Maltreatment Rate

3. Children Enter School Ready to Learn: Childcare Capacity
4. Youth Have Opportunities for Employment or Career Readiness: Youth Disconnection Rate

VOTE: Amendment to the indicator that falls under the result of “Families are Economically Stable” to include the percent of Families ALICE ***and Below***.

1st: Leslie Barnes-Keating

2nd: Barbara May

Unanimous.

- **Adjourn** – Motion from Dana Falls seconded by Leslie Barnes-Keating. Unanimous. Adjourned at 4:23pm.

**Next meeting is on January 23, 2023, from 2:00pm to 4:00pm
In-Person at the Department of Social Services
1888 N Market St, Frederick, MD 21701**